



**CITY OF SANTA BARBARA
PARKS AND RECREATION DEPARTMENT**

PARKS AND RECREATION COMMISSION MINUTES

REGULAR MEETING

**Wednesday, September 27, 2023
Council Chamber, 735 Anacapa Street**

CALL TO ORDER

Chair Evelyn Feck called the meeting to order at 4:00 pm.

ROLL CALL

Commissioners and Staff Present

Chair Evelyn Feck
Vice Chair Kathy McGill
Commissioner Sebastian Aldana
Commissioner Jeffrey Chang
Commissioner Jacob Lesner-Buxton
Commissioner Robin Unander-LaBerge
Assistant Parks and Recreation Director Jazmin LeBlanc
Urban Forest Superintendent Nathan Slack
Recreation Programs Manager Adam Porte
Marketing and Communications Coordinator Eryn Blazey
Administrative Assistant Caitlin Lam
Administrative Assistant Courtney Carlson

Commissioners Absent

Commissioner Nicole Clark

GENERAL BUSINESS

- A. Changes to the Agenda – None
- B. Written Public Comment – None
- C. Public Comment – None
- D. Youth Council
- E. Commissioner Committee Assignment Reports
- F. Commission and Staff Communications – None

CEREMONIAL ITEMS

1. Subject: Employee Recognition – Service Award Pins

Assistant Parks and Recreation Director Jazmin LeBlanc recognized Daisy Hernandez, Administrative Specialist and Sarah Knowles, Senior Recreation Supervisor, for 5 years of service, Felix Ramirez, Grounds Maintenance Crew Leader, for 10 years of service, Patricia Herrera, Office Specialist II and Rudy Saldana, Grounds Maintenance Worker II, for 20 years of service, and Rich Hanna, Recreation Programs Manager, for 25 years of service.

2. Subject: Community Service Recognition

Assistant Parks and Recreation Director Jazmin LeBlanc recognized the Sherwin Williams Paint Store and the painters from Agave Painting, Fresh Coat Painters, J Guarneros Painting, Mesa Painting, Pacific Painting, Paradise Finishes, Purple Painting, RG Painting and Fine Finishes, S&J Fine Finishes, Van-Go Painting, and Van Wyk Painting for renewing Skater's Point.

CONSENT ITEMS

3. Subject: Summary of Council Actions – For Information (Attachment)

The Commissioners received the report.

4. Subject: Minutes – For Action (Attachment)

Recommendation: That the Commission:

A. Waive the reading and approve the minutes of the Regular Meeting of July 26, 2023

Motion:

Commissioner Feck / Chang to approve the minutes of the Regular Meeting of July 26, 2023.

Vote:

Majority vote (5/0/1) (Vi)

B. Waive the reading and approve the minutes of the Special Meeting of August 23, 2023.

Motion:

Chair Feck / Commissioner Chang to approve the minutes of the Special Meeting of August 23, 2023.

Vote:

Majority Vote (5/0/1) (Abstain: McGill)

STREET TREE ADVISORY COMMITTEE ITEMS

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.20, Tree Planting and Maintenance or 15.24, Preservation of Trees, may be appealed to the City Council within ten days, pursuant to provisions of Section 1.30.050 of the Municipal Code.

5. Subject: Street Tree Advisory Committee Recommendations – For Action (Attachments)

Documents:

- Staff Report dated September 27, 2023
- Staff PowerPoint presented by Staff

Speakers:

- Urban Forest Superintendent Nathan Slack

Recommendation: That the Commission:

A. Conditionally approve the following street tree removal request:

1. 120 San Rafael Avenue – (2) *Washington robusta*, Mexican Fan Palm – Alex Larson, NMA Architects

The Commission received the report, their questions were answered, and the following action was taken:

Motion:

Commissioner McGill / Aldana to concur with the Street Tree Advisory Committee recommendation and approve the removal of the two palm trees on the condition the applicant plant a shade tree that can achieve 25 feet at maturity.

Vote:

Unanimous vote (6/0)

B. Deny the following setback tree removal request:

1. 410 Miramonte Drive – (3) *Arbutus 'Marina'*, Marina Madrone – Karen Christman, Arbor Services, Inc.

The Commission received the report, their questions were answered, and the following action was taken:

Motion:

Commissioner Chang / McGill to concur with the Street Tree Advisory Committee recommendation and deny removal of all trees.

Vote:

Majority vote (5/1/0) (No: Lesner-Buxton)

C. Approve the following changes to the Street Tree Master Plan:

1. 800-900 blocks of Spring Street – modify existing designations – Staff

The Commission received the report, their questions were answered, and the following action was taken:

Motion:

Commissioner McGill / Chang to concur with the Street Tree Advisory Committee recommendation and approve *Bauhinia variegata*, Purple Orchid Tree, *Eucalyptus erythrocorys*, Red-Cap Gum, and *Handroanthus heptaphyllus*, Pink Trumpet Tree as co-designations for the 800 – 900 blocks of Spring Street.

Vote:

Unanimous vote (6/0)

2. 2400-3000 blocks of Las Positas Road – modify existing designations – Staff

The Commission received the report, their questions were answered, and the following action was taken:

Motion:

Commissioner McGill / Chang to concur with the Street Tree Advisory Committee recommendation and approve *Jacaranda mimosifolia*, Jacaranda, *Lagerstroemia 'hybrids'* Crape Myrtle Hybrids, and *Handroanthus heptaphyllus*, Pink Trumpet Tree as co-designations for the 2400 – 3000 blocks of Las Positas Road.

Vote:

Unanimous vote (6/0)

ADMINISTRATIVE AND STAFF REPORTS

6. Subject: Director's Report – For Information (Attachment)

Documents:

-Staff Report dated September 27, 2023

Speakers:

-Assistant Parks and Recreation Director Jazmin LeBlanc

Recommendation: That the Commission receive a presentation on the status of the various Parks and Recreation Department initiatives and activities.

Assistant Parks and Recreation Director Jazmin LeBlanc reported on the Los Baños Pool maintenance, the re-painting of Skater's Point Skatepark, Kid's World maintenance, Alice Keck Park Memorial Garden volunteer program, and the upcoming Leadbetter Beach Park Turf renovation.

The Commissioners received the report and their questions were answered.

7. Subject: Summer Camp 2023 – For Information (Attachment)

Documents:

-Staff PowerPoint presented by Staff

Speakers:

- Recreation Programs Manager Adam Porte
- Marketing and Communications Lead Eryn Blazey

Recommendation: That the Commission receive a presentation on 2023 summer camp performance.

Recreation Programs Manager Adam Porte reported on the performance of the 2023 summer camps.

The Commissioners received the report and their questions were answered.

OLD BUSINESS – None

NEW BUSINESS – None

ADJOURNMENT

At 5:21 pm, with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Jazmin LeBlanc,
Assistant Parks and Recreation Director